

**St Mary Magdalene Parish Church  
with  
Sale West Community Church**

**‘BUTTERFLIES’  
St Mary’s Pre-School Group**

**PERSONAL SPECIFICATION  
PRE-SCHOOL ASSISTANT**

This personal specification sets out essential qualities we are seeking for this post. Please use this as a guide when completing your application form. You may include voluntary and paid work.

		<u>Desirable or Essential</u>	<b>Assessment format</b>
<b>Attributes and experience</b>	Experience of working with children	E	Application/Interview
	Working as part of a team	D	Application/Interview
<b>Education and Training</b>	Level 3 qualification in childcare, specialising in early years	E	Application/Interview
	Evidence of continuing personal development or training qualifications	D	Application
<b>Skills</b>	The ability to work as part of a team with good inter-personal skills and flexibility of approach	E	Application/Interview
	Ability to respond to children’s needs, interests, behaviour spontaneously	E	Interview
	The ability to communicate with parents and children at their level	D	Application
	Coping with intimate care	E	Interview
<b>Knowledge</b>	Knowledge of the key areas of EYFS	E	Interview
	Knowledge of observation, assessment, tracking and planning of children in line with EYFS	E	Application/Interview
	Current safeguarding practices and policies	E	Application/Interview
<b>Other requirements</b>	Understand and express sympathy with the Christian ethos of the group	E	Application/Interview
	Willingness to nurture the spiritual ethos of the group	E	Application/Interview
	Flexibility for additional hours as required	E	Interview
	Compliance with no smoking in Uniform policy	E	Interview